

Message

From: O'Lone, Mary [OLone.Mary@epa.gov]
Sent: 5/15/2017 8:06:34 PM
To: Rich, Stephanie [Rich.Stephanie@epa.gov]
CC: Goerke, Ariadne [Goerke.Ariadne@epa.gov]; Wilson, Adam [wilson.adam@epa.gov]
Subject: RE: CRFLO's summer law clerk arriving today!
Attachments: 2017 CRFLO clerk assignment HADC real property and FFA.docx; 2017 CRFLO clerk assignment HADC real property and trust responsibility.docx

Stephanie-

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If he can't get to it, we don't necessarily want it farmed out to other law office clerks. Please discuss it with us if he isn't able to get to it or if other clerks are looking for work.

Later in the summer there may be a jurisdictional review he can try, but we don't have any right now.

Thanks, Mary

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From: Rich, Stephanie
Sent: Monday, May 15, 2017 8:48 AM
To: OGC CRFLO <OGC_CRFLO@epa.gov>
Subject: CRFLO's summer law clerk arriving today!

Reminder to please send me any assignments ☺

Stephanie Rich
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From: Rich, Stephanie
Sent: Wednesday, May 10, 2017 8:36 AM
To: OGC CRFLO <OGC_CRFLO@epa.gov>
Subject: CRFLO's summer law clerk arriving next week!!!

Hi everyone!

In need of some assistance with a project? You're in luck! This Monday (May 15th) Calvin Nguyen will be joining CRFLO from the Georgetown University Law Center as our 2017 Summer Honors Clerk. I have attached Calvin's resume for your convenience.

I know we all want Calvin to have a fulfilling summer here in OGC, which is why I am reaching out to you all for assignments. If you have an idea for a summer project, big or small, please complete an assignment write-up using the attached example as a template and send it to me. As Calvin's mentor, I will serve as the "gatekeeper" for his assignments to ensure that his workload is manageable and diverse. Please feel free to contact me if you need any assistance or want to talk about your ideas.

Calvin will be sitting in WJCN 7443E. I will also be sending out his phone number shortly.

Thank you for your help!!!

Stephanie

Stephanie Rich
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